

# **Manual Pengguna Sistem E-Daftar Pelajar P1/P2**

## ***E-Daftar System User Manual for P1/P2 Students***

Manual ini dibahagikan mengikut tiga peranan utama:  
*This manual is divided according to three main roles:*

Pelajar, Penasihat Akademik, dan Dekan/Timbalan Dekan (Akademik).  
*Student, Academic Advisor, and Dean/Deputy Dean (Academic).*

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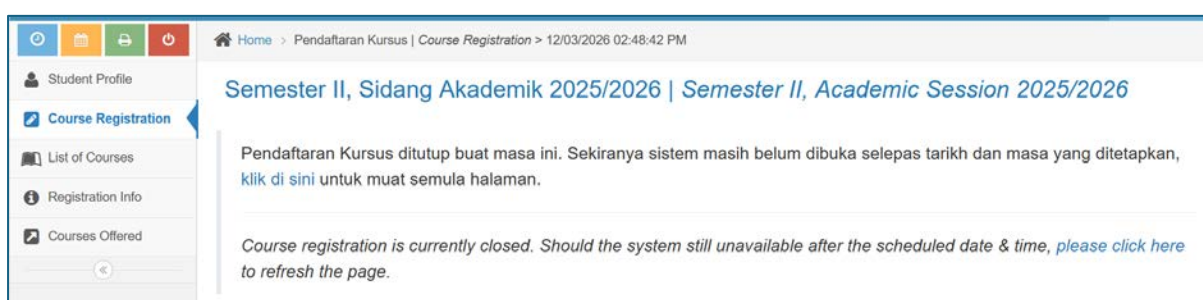
## 1. Panduan Pengguna: Pelajar (P1/P2) / User Guide: Students (P1/P2)

Pendaftaran kursus bagi pelajar P1/P2 adalah tertakluk kepada kelulusan. Sila ikuti langkah-langkah di bawah untuk memilih dan menghantar permohonan kursus anda.

*Course registration for P1/P2 students is subject to approval. Please follow the steps below to select and submit your course application.*

### Langkah 1: Log Masuk & Semak Status/ Step 1: Log In & Check Status

- Akses menu **Course Registration**.  
*Access the **Course Registration** menu.*
- Sekiranya sistem belum dibuka secara rasmi, anda akan melihat paparan penutupan pendaftaran.  
*If the system is not officially open yet, you will see a registration closed screen.*



- Jika sistem pendaftaran biasa ditutup tetapi dibuka khas untuk status anda, sistem akan memaparkan profil akademik anda yang menunjukkan **Taraf Akademik: PERCUBAAN 1 atau PERCUBAAN 2**.  
*If the standard registration system is closed but specially opened for your status, the system will display your academic profile showing **Academic Standing: PROBATION 1 or PROBATION 2**.*

Home > Pendaftaran Kursus | Course Registration > 12/03/2026 03:34:12 PM

Student Profile

**Course Registration**

List of Courses

Registration Info

Courses Offered

No. Pengenalan  
Identification No.

No. Matrik  
Matric No.

Status  
AKTIF  
ACTIVE

Semester Masuk  
Semester Registered

251

Taraf Akademik  
Academic Status

Pusat Pengajian  
School

Kampus  
Campus

Program  
Programme

PERCUBAAN 1  
PROBATION 1

PUSAT PENGAJIAN  
SAINS KOMPUTER  
SCHOOL OF  
COMPUTER  
SCIENCES

INDUK  
MAIN CAMPUS

PERKOMPUTERAN  
CERDAS (UOW)  
INTELLIGENT  
COMPUTING (UOW)

Rancian  
Programme Structure

Major

Minor

MUET

Tahun  
Year

SAINS KOMPUTER  
COMPUTER SCIENCE

TIDAK BERKENAAN  
NOT APPLICABLE

TIDAK BERKENAAN  
NOT APPLICABLE

TAHUN PERTAMA  
YEAR 1

### Semester II, Sidang Akademik 2025/2026 | Semester II, Academic Session 2025/2026

- Pendaftaran kursus pelajar P1P2 tertakluk kepada kelulusan  
*Registration of courses is subject to the approval*

Kursus | Course [1] Select Course

Jenis | Type [2] Select Type - a list will be displayed based on the selected

**Register**

| #                                                                 | Kod   Code | Tajuk   Title | Jenis   Type | Unit |
|-------------------------------------------------------------------|------------|---------------|--------------|------|
| Tiada maklumat   No record                                        |            |               |              |      |
| JUMLAH UNIT   TOTAL UNIT                                          |            |               |              | 0    |
| JUMLAH BEBAN KERJA (UNIT) SEBENAR   TOTAL ACTUAL WORK LOAD (UNIT) |            |               |              | 0    |

- Butang "Hantar" akan diaktifkan sekiranya jumlah beban kerja (unit) sebenar berada dalam julat yang ditetapkan.  
*The "Submit" button will be activated if the total actual workload (units) is within the specified range.*
- Sila klik butang "Hantar" bagi membolehkan Penasihat Akademik menyemak dan mengesahkan pendaftaran kursus.  
*Please click the "Submit" button to enable the Academic Advisor to review and verify the course registration.*
- Pelajar yang telah menghantar pendaftaran kursus tidak lagi dibenarkan untuk menambah atau menggugurkan kursus melalui sistem eDaftar.  
*Students who have submitted their course registration will no longer be allowed to add or drop courses through the eDaftar system.*

## Langkah 2: Pemilihan Kursus/ Step 2: Course Selection

- Pilih kursus pada ruangan **Kursus** dan tentukan Jenis.  
*Select a course in the **Course** section and specify the Type.*
- Klik butang **Register**.  
*Click the **Register** button.*

### Semester II, Sidang Akademik 2025/2026 | Semester II, Academic Session 2025/2026

- Pendaftaran kursus pelajar P1P2 tertakluk kepada kelulusan  
*Registration of courses is subject to the approval*

Kursus | Course [1] Select Course

Jenis | Type [2] Select Type - a list will be displayed based on the selected

**Register**

| #                                                                 | Kod   Code | Tajuk   Title | Jenis   Type | Unit |
|-------------------------------------------------------------------|------------|---------------|--------------|------|
| Tiada maklumat   No record                                        |            |               |              |      |
| JUMLAH UNIT   TOTAL UNIT                                          |            |               |              | 0    |
| JUMLAH BEBAN KERJA (UNIT) SEBENAR   TOTAL ACTUAL WORK LOAD (UNIT) |            |               |              | 0    |

- Pastikan jumlah beban kerja (unit) yang didaftarkan berada dalam julat unit yang telah ditetapkan oleh pihak universiti.

Ensure that the total workload (units) registered falls within the unit range set by the university.

| #                                                                 | Kod   Code                              | Tajuk   Title                                                                  | Jenis   Type | Unit |  |  |
|-------------------------------------------------------------------|-----------------------------------------|--------------------------------------------------------------------------------|--------------|------|--|--|
| 1                                                                 | AAP312 (Belum Disahkan   Not Confirmed) | ANALITIK GUNAAN<br>APPLIED ANALYTICS                                           | T            | 3    |  |  |
| 2                                                                 | AAW211 (Belum Disahkan   Not Confirmed) | PENGATURCARAAN UNTUK ANALISIS PERNIAGAAN<br>PROGRAMMING FOR BUSINESS ANALYTICS | T            | 3    |  |  |
| 3                                                                 | AAW318                                  | PROJEK ANALITIK PERNIAGAAN GUNAAN<br>APPLIED BUSINESS ANALYTICS PROJECT        | T            | 3    |  |  |
| JUMLAH UNIT   TOTAL UNIT                                          |                                         |                                                                                |              | 9    |  |  |
| JUMLAH BEBAN KERJA (UNIT) SEBENAR   TOTAL ACTUAL WORK LOAD (UNIT) |                                         |                                                                                |              | 9    |  |  |

• Butang "Hantar" akan diaktifkan sekiranya jumlah beban kerja (unit) sebenar berada dalam julat yang ditetapkan.  
*The "Submit" button will be activated if the total actual workload (units) is within the specified range.*

• Sila klik butang "Hantar" bagi membolehkan Penasihat Akademik menyemak dan mengesahkan pendaftaran kursus.  
*Please click the "Submit" button to enable the Academic Advisor to review and verify the course registration.*

• Pelajar yang telah menghantar pendaftaran kursus tidak lagi dibenarkan untuk menambah atau menggugurkan kursus melalui sistem eDaftar.  
*Students who have submitted their course registration will no longer be allowed to add or drop courses through the eDaftar system.*

Hantar | Submit → DR. [REDACTED]

SLIP PENDAFTARAN KURSUS | COURSE REGISTRATION SLIP

### Langkah 3: Penghantaran Permohonan/ Step 3: Application Submission

- Butang Hantar hanya akan diaktifkan jika unit kursus berada dalam julat yang betul.  
*The Submit button will only be activated if the course units are within the correct range.*
- Nota Penting (Ralat Tiada Maklumat Penasihat):** Sekiranya maklumat Penasihat Akademik anda tiada di dalam sistem, butang "Hantar" tidak akan aktif. Anda perlu menghubungi pusat pengajian untuk mengemas kini maklumat tersebut terlebih dahulu.  
**Important Note (Missing Advisor Information Error):** If your Academic Advisor's information is not found in the system, the "Submit" button will remain inactive. You must contact your faculty/school to update this information first.

| #                                                                 | Kod   Code                              | Tajuk   Title                                                                  | Jenis   Type | Unit |  |  |
|-------------------------------------------------------------------|-----------------------------------------|--------------------------------------------------------------------------------|--------------|------|--|--|
| 1                                                                 | AAP312 (Belum Disahkan   Not Confirmed) | ANALITIK GUNAAN<br>APPLIED ANALYTICS                                           | T            | 3    |  |  |
| 2                                                                 | AAW211 (Belum Disahkan   Not Confirmed) | PENGATURCARAAN UNTUK ANALISIS PERNIAGAAN<br>PROGRAMMING FOR BUSINESS ANALYTICS | T            | 3    |  |  |
| 3                                                                 | AAW318                                  | PROJEK ANALITIK PERNIAGAAN GUNAAN<br>APPLIED BUSINESS ANALYTICS PROJECT        | T            | 3    |  |  |
| JUMLAH UNIT   TOTAL UNIT                                          |                                         |                                                                                |              | 9    |  |  |
| JUMLAH BEBAN KERJA (UNIT) SEBENAR   TOTAL ACTUAL WORK LOAD (UNIT) |                                         |                                                                                |              | 9    |  |  |

• Butang "Hantar" akan diaktifkan sekiranya jumlah beban kerja (unit) sebenar berada dalam julat yang ditetapkan.  
*The "Submit" button will be activated if the total actual workload (units) is within the specified range.*

• Sila klik butang "Hantar" bagi membolehkan Penasihat Akademik menyemak dan mengesahkan pendaftaran kursus.  
*Please click the "Submit" button to enable the Academic Advisor to review and verify the course registration.*

• Pelajar yang telah menghantar pendaftaran kursus tidak lagi dibenarkan untuk menambah atau menggugurkan kursus melalui sistem eDaftar.  
*Students who have submitted their course registration will no longer be allowed to add or drop courses through the eDaftar system.*

Butang "Hantar" tidak dapat diaktifkan kerana tiada maklumat Penasihat Akademik. Sila hubungi pusat pengajian untuk pengemaskinian maklumat Penasihat Akademik.  
*The "Submit" button cannot be enabled because there is no Academic Advisor information. Please contact your respective school to appoint and update your Academic Advisor.*

SLIP PENDAFTARAN KURSUS | COURSE REGISTRATION SLIP

Butang "Hantar" tidak dapat diaktifkan kerana tiada maklumat Penasihat Akademik. Sila hubungi pusat pengajian untuk pengemaskinian maklumat Penasihat Akademik.  
*The "Submit" button cannot be enabled because there is no Academic Advisor information. Please contact your respective school to appoint and update your Academic Advisor."*

- Klik butang Hantar [Nama Penasihat Akademik].  
*Click the Submit button [Academic Advisor's Name].*
- Satu paparan pop-up pengesahan akan muncul. Klik **OK** untuk meneruskan.  
*A confirmation pop-up window will appear. Click **OK** to proceed.*
- **Perhatian:** Setelah butang OK diklik, tiada sebarang pindaan (tambah/gugur kursus) dibenarkan lagi oleh pelajar melalui E-Daftar.  
**Attention:** Once the OK button is clicked, no further amendments (adding/dropping courses) will be allowed by the student through E-Daftar.

usm.my

Adakah anda pasti untuk menghantar pendaftaran kursus untuk pengesahan Penasihat Akademik?  
Setelah permohonan ini dihantar, tiada sebarang pindaan dibenarkan.  
Klik OK untuk meneruskan atau Batal untuk kembali.

Are you sure you want to submit the course registration for Academic Advisor approval?  
Once this submission is made, no further amendments are permitted.  
Click OK to proceed or Cancel to return.

OK Cancel

Butang "Hantar" akan diaktifkan sekiranya jumlah...  
The "Submit" button will be activated if the total...  
Sila klik butang "Hantar" bagi membolehkan Per...  
Please click the "Submit" button to enable the Academic Advisor to review and verify the course registration.  
Pelajar yang telah menghantar pendaftaran kursus tidak lagi dibenarkan untuk menambah atau menggugurkan kursus...  
Students who have submitted their course registration will no longer be allowed to add or drop courses through the eDa

Hantar | Submit → DR: [REDACTED]

SLIP PENDAFTARAN KURSUS | COURSE REGISTRATION SLIP

#### Langkah 4: Semakan Status Permohonan/ Step 4: Checking Application Status

- Selepas menghantar, paparan sistem akan menunjukkan status: **P1P2: Permohonan Dihantar untuk Perakuan Penasihat Akademik.**  
*After submitting, the system display will show the status: **P1P2: Application Submitted for Academic Advisor's Endorsement.***

Home > Pendaftaran Kursus | Course Registration > 12/03/2026 03:00:17 PM

Semester II, Sidang Akademik 2025/2026 | Semester II, Academic Session 2025/2026

P1P2: Permohonan Dihantar untuk Perakuan Penasihat Akademik | Application Sent for Academic Advisor's Approval

| Tarikh   Date       | Status | Peranan   Role    | Kursus Daftar   Registered Course  | Catatan   Notes |
|---------------------|--------|-------------------|------------------------------------|-----------------|
| 12/03/2026 14:59 PM | -      | Pelajar   Student | AAP312 (3), AAW211 (3), AAW318 (3) | -               |

Semak Semula | Recheck

- Anda boleh menyemak status terkini dan melihat senarai kursus yang didaftarkan di bawah menu **List of Courses**.  
*You can check the latest status and view the list of registered courses under the **List of Courses** menu.*

| <div> <div> <div></div> <div></div> <div></div> <div></div> </div> <div> <div>Home</div> <div>&gt;</div> <div>Senarai Kursus   List of Courses</div> </div> </div> |            | Semester II, Sidang Akademik 2025/2026   Semester II, Academic Session 2025/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |          |              |      |                 |                     |   |            |               |          |              |      |                 |               |   |        |                                      |     |   |   |     |                     |   |        |                                                                                |     |   |   |     |                     |   |        |                                                                         |     |   |   |     |                     |   |        |                                                                     |     |   |   |     |                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--------------|------|-----------------|---------------------|---|------------|---------------|----------|--------------|------|-----------------|---------------|---|--------|--------------------------------------|-----|---|---|-----|---------------------|---|--------|--------------------------------------------------------------------------------|-----|---|---|-----|---------------------|---|--------|-------------------------------------------------------------------------|-----|---|---|-----|---------------------|---|--------|---------------------------------------------------------------------|-----|---|---|-----|---------------------|
| <div> <div>Student Profile</div> <div>Course Registration</div> <div>List of Courses</div> <div>Registration Info</div> <div>Courses Offered</div> </div>          |            | <table> <tr> <th>#</th><th>Kod   Code</th><th>Tajuk   Title</th><th>Semester</th><th>Jenis   Type</th><th>Unit</th><th>Kaedah   Method</th><th>Tarikh   Date</th></tr> <tr> <td>1</td><td>AAP312</td><td>ANALITIK GUNAAN<br/>APPLIED ANALYTICS</td><td>252</td><td>T</td><td>3</td><td>WEB</td><td>12/03/2026 15:35 PM</td></tr> <tr> <td>2</td><td>AAW211</td><td>PENGATURCARAAN UNTUK ANALISIS PERNIAGAAN<br/>PROGRAMMING FOR BUSINESS ANALYTICS</td><td>252</td><td>T</td><td>3</td><td>WEB</td><td>12/03/2026 15:35 PM</td></tr> <tr> <td>3</td><td>AAW318</td><td>PROJEK ANALITIK PERNIAGAAN GUNAAN<br/>APPLIED BUSINESS ANALYTICS PROJECT</td><td>252</td><td>T</td><td>3</td><td>WEB</td><td>12/03/2026 16:01 PM</td></tr> <tr> <td>4</td><td>ACE401</td><td>PERNIAGAAN, PERANCANGAN &amp; PERBANKAN<br/>BUSINESS, PLANNING &amp; BANKING</td><td>252</td><td>T</td><td>3</td><td>WEB</td><td>12/03/2026 15:51 PM</td></tr> </table> |          |              |      |                 |                     | # | Kod   Code | Tajuk   Title | Semester | Jenis   Type | Unit | Kaedah   Method | Tarikh   Date | 1 | AAP312 | ANALITIK GUNAAN<br>APPLIED ANALYTICS | 252 | T | 3 | WEB | 12/03/2026 15:35 PM | 2 | AAW211 | PENGATURCARAAN UNTUK ANALISIS PERNIAGAAN<br>PROGRAMMING FOR BUSINESS ANALYTICS | 252 | T | 3 | WEB | 12/03/2026 15:35 PM | 3 | AAW318 | PROJEK ANALITIK PERNIAGAAN GUNAAN<br>APPLIED BUSINESS ANALYTICS PROJECT | 252 | T | 3 | WEB | 12/03/2026 16:01 PM | 4 | ACE401 | PERNIAGAAN, PERANCANGAN & PERBANKAN<br>BUSINESS, PLANNING & BANKING | 252 | T | 3 | WEB | 12/03/2026 15:51 PM |
| #                                                                                                                                                                  | Kod   Code | Tajuk   Title                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Semester | Jenis   Type | Unit | Kaedah   Method | Tarikh   Date       |   |            |               |          |              |      |                 |               |   |        |                                      |     |   |   |     |                     |   |        |                                                                                |     |   |   |     |                     |   |        |                                                                         |     |   |   |     |                     |   |        |                                                                     |     |   |   |     |                     |
| 1                                                                                                                                                                  | AAP312     | ANALITIK GUNAAN<br>APPLIED ANALYTICS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 252      | T            | 3    | WEB             | 12/03/2026 15:35 PM |   |            |               |          |              |      |                 |               |   |        |                                      |     |   |   |     |                     |   |        |                                                                                |     |   |   |     |                     |   |        |                                                                         |     |   |   |     |                     |   |        |                                                                     |     |   |   |     |                     |
| 2                                                                                                                                                                  | AAW211     | PENGATURCARAAN UNTUK ANALISIS PERNIAGAAN<br>PROGRAMMING FOR BUSINESS ANALYTICS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 252      | T            | 3    | WEB             | 12/03/2026 15:35 PM |   |            |               |          |              |      |                 |               |   |        |                                      |     |   |   |     |                     |   |        |                                                                                |     |   |   |     |                     |   |        |                                                                         |     |   |   |     |                     |   |        |                                                                     |     |   |   |     |                     |
| 3                                                                                                                                                                  | AAW318     | PROJEK ANALITIK PERNIAGAAN GUNAAN<br>APPLIED BUSINESS ANALYTICS PROJECT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 252      | T            | 3    | WEB             | 12/03/2026 16:01 PM |   |            |               |          |              |      |                 |               |   |        |                                      |     |   |   |     |                     |   |        |                                                                                |     |   |   |     |                     |   |        |                                                                         |     |   |   |     |                     |   |        |                                                                     |     |   |   |     |                     |
| 4                                                                                                                                                                  | ACE401     | PERNIAGAAN, PERANCANGAN & PERBANKAN<br>BUSINESS, PLANNING & BANKING                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 252      | T            | 3    | WEB             | 12/03/2026 15:51 PM |   |            |               |          |              |      |                 |               |   |        |                                      |     |   |   |     |                     |   |        |                                                                                |     |   |   |     |                     |   |        |                                                                         |     |   |   |     |                     |   |        |                                                                     |     |   |   |     |                     |
|                                                                                                                                                                    |            | JUMLAH UNIT   TOTAL UNIT : 12 Unit<br>JUMLAH BEBAN KERJA (UNIT) SEBENAR   TOTAL ACTUAL WORK LOAD (UNIT) : 12 Unit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |          |              |      |                 |                     |   |            |               |          |              |      |                 |               |   |        |                                      |     |   |   |     |                     |   |        |                                                                                |     |   |   |     |                     |   |        |                                                                         |     |   |   |     |                     |   |        |                                                                     |     |   |   |     |                     |

## 2. Panduan Pengguna: Penasihat Akademik (PA)/ User Guide: Academic Advisor (AA)

Penasihat Akademik bertanggungjawab untuk menyemak, membuat pindaan (jika perlu), dan memperakukan pendaftaran kursus pelajar di bawah seliaan mereka.  
*Academic Advisors are responsible for reviewing, making amendments (if necessary), and endorsing the course registration of students under their supervision.*

### Langkah 1: Semakan Senarai Permohonan Pelajar/ Step 1: Reviewing Student Application List

- Log masuk ke sistem E-Daftar dan klik pada menu P1P2 > Belum Sah.  
*Log in to the E-Daftar system and click on the P1P2 > Pending menu.*
- Senarai pelajar yang telah menghantar permohonan akan dipaparkan dengan status Permohonan Dihantar untuk Perakuan Penasihat Akademik.  
*The list of students who have submitted their applications will be displayed with the status Application Submitted for Academic Advisor's Endorsement.*
- Klik pada ikon **Proses (Pensil hijau)** di hujung nama pelajar untuk membuka borang perakuan.  
*Click on the **Process** icon (**Green pencil**) at the end of the student's name to open the endorsement form.*

Home > 12 March 2026 03:37:04 PM

P1P2

Belum Sah | Pending

Seliaan | Supervision

Semester II, Sidang Akademik 2025/2026 | Semester II, Academic Session 2025/2026

Senarai pelajar percubaan (P1/P2) | List of probationary student (P1/P2)

Display 10 records

Search:

| # | No. Matrik<br>Matric No. | Nama<br>Name | Program<br>Programme                                            | Major                                         | Minor                             | Rancian<br>Programme<br>Structure  | Taraf<br>Akademik<br>Academic<br>Status | Tarikh<br>Permohonan<br>Application Date | Status Permohonan<br>Application Status                                                                   | Proses<br>Process |
|---|--------------------------|--------------|-----------------------------------------------------------------|-----------------------------------------------|-----------------------------------|------------------------------------|-----------------------------------------|------------------------------------------|-----------------------------------------------------------------------------------------------------------|-------------------|
| 1 |                          |              | PERKOMPUTERAN CERDAS<br>(UOW)<br>INTELLIGENT COMPUTING<br>(UOW) | PERKOMPUTERAN CERDAS<br>INTELLIGENT COMPUTING | TIDAK BERKENAAN<br>NOT APPLICABLE | SAINS KOMPUTER<br>COMPUTER SCIENCE | P1                                      | 11/03/2026                               | Permohonan Dihantar untuk Perakuan Penasihat Akademik<br>Application Sent for Academic Advisor's Approval |                   |
| 2 |                          |              | PERKOMPUTERAN CERDAS<br>(UOW)<br>INTELLIGENT COMPUTING<br>(UOW) | TIDAK BERKENAAN<br>NOT APPLICABLE             | TIDAK BERKENAAN<br>NOT APPLICABLE | SAINS KOMPUTER<br>COMPUTER SCIENCE | P1                                      | 12/03/2026                               | Permohonan Dihantar untuk Perakuan Penasihat Akademik<br>Application Sent for Academic Advisor's Approval |                   |

Showing 1 to 2 of 2 entries

Previous

1

Next

## Langkah 2: Proses Penasihatkan & Kemas Kini Kursus/ Step 2: Advising Process & Course Update

- Di dalam **Borang Penasihat Akademik**, anda boleh melihat profil pelajar dan senarai kursus yang dipohon.  
*In the **Academic Advisor Form**, you can view the student's profile and the list of applied courses.*
- Fungsi Tambah/Gugur:** PA mempunyai akses untuk menambah atau menggugurkan kursus bagi pihak pelajar sekiranya perlu.  
***Add/Drop Function:** The Academic Advisor has access to add or drop courses on behalf of the student if necessary.*
- Anda juga boleh menekan butang *Senarai kursus yang telah diambil* untuk melihat sejarah akademik pelajar bagi memastikan pemilihan kursus adalah tepat.  
*You can also click the *List of Courses Taken* button to view the student's academic history to ensure accurate course selection.*

P1P2

Belum Sah | Pending

Selakan | Supervision

No. Pengenal  
Identification No.

No. Matric  
Matric No.

Status

Semester Masuk  
Semester Registered

Taraf Akademik  
Academic Status

Pusat Pengajian  
School

Kampus  
Campus

Program  
Programme

PERCUBAAN 1  
PROBATION 1

PUSAT PENGAJIAN SAINS KOMPUTER  
SCHOOL OF COMPUTER SCIENCES

INDUK  
MAIN CAMPUS

PERKOMPUTERAN CERDAS (UOW)  
INTELLIGENT COMPUTING (UOW)

Rancian  
Programme Structure

Major

Minor

MUET

Tahun  
Year

SAINS KOMPUTER  
COMPUTER SCIENCE

TIDAK BERKENAAN  
NOT APPLICABLE

TIDAK BERKENAAN  
NOT APPLICABLE

MUET

TAHUN PERTAMA  
YEAR 1

Semester II, Sidang Akademik 2025/2026 | Semester II, Academic Session 2025/2026

Pendaftaran kursus pelajar P1P2 tertakluk kepada kelulusan  
Registration of courses is subject to the approval

Kursus | Course [1] Select Course

Jenis | Type [2] Select Type - a list will be displayed based on the select Register

| #                                                                 | Kod   Code                              | Tajuk   Title                                                                  | Jenis   Type | Unit |  |  |
|-------------------------------------------------------------------|-----------------------------------------|--------------------------------------------------------------------------------|--------------|------|--|--|
| 1                                                                 | AAP312 (Belum Disahkan   Not Confirmed) | ANALITIK GUNAAN<br>APPLIED ANALYTICS                                           | T            | 3    |  |  |
| 2                                                                 | AAW211 (Belum Disahkan   Not Confirmed) | PENGATURCARAAN UNTUK ANALISIS PERNIAGAAN<br>PROGRAMMING FOR BUSINESS ANALYTICS | T            | 3    |  |  |
| 3                                                                 | AAW318 (Belum Disahkan   Not Confirmed) | PROJEK ANALITIK PERNIAGAAN GUNAAN<br>APPLIED BUSINESS ANALYTICS PROJECT        | T            | 3    |  |  |
| JUMLAH UNIT   TOTAL UNIT                                          |                                         |                                                                                |              | 9    |  |  |
| JUMLAH BEBAN KERJA (UNIT) SEBENAR   TOTAL ACTUAL WORK LOAD (UNIT) |                                         |                                                                                |              | 9    |  |  |

SLIP PENDAFTARAN KURSUS | COURSE REGISTRATION SLIP

P1P2: Permohonan Dihanantar untuk Perakuan Penasihat Akademik | Application Sent for Academic Advisor's Approval

| Tarikh   Date       | Status | Peranan   Role    | Kursus Daftar   Registered Course  | Catatan   Notes |
|---------------------|--------|-------------------|------------------------------------|-----------------|
| 12/03/2026 15:36 PM | -      | Pelajar   Student | AAP312 (3), AAW211 (3), AAW318 (3) | -               |

Senarai kursus yang telah diambil | List of courses taken

PENGESAHAN

Catatan | Notes

0 / 500

Tarikh Penasihatkan | Advising Date

dd/mm/yyyy

Kaedah Penasihatkan | Advising Method

☐ Bersermuka | Face-to-Face

☐ Atas Talian | Online

☐ Lain-lain | Others

LULUS | APPROVED

Muka surat/ Pages | 6

### Langkah 3: Pengesahan & Perakuan/ Step 3: Verification & Endorsement

- Scroll ke bahagian bawah borang pada ruangan **PENGESAHAN**.  
*Scroll to the bottom of the form to the **VERIFICATION** section.*
- Isi maklumat wajib berikut:  
*Fill in the following required information:*

- Catatan wajib diisi
- Tarikh penasihat wajib diisi
- Sila pilih kaedah penasihat

- o Catatan: Masukkan ulasan penasihat anda.  
*Remarks: Enter your advising comments.*
- o Tarikh Penasihat: Pilih tarikh (tidak boleh melebihi tarikh hari semasa permohonan diproses).  
*Advising Date: Select the date (must not exceed the current date on which the application is processed).*
- o Kaedah Penasihat: Pilih sama ada *Bersemuka*, *Atas Talian*, atau *Lain-lain*. (Jika pilih *Lain-lain*, anda wajib menyatakan kaedah tersebut di ruang yang disediakan).  
*Advising Method: Select either In-person, Online, or Others. (If Others is selected, you are required to specify the method in the field provided).*

- Sila nyatakan kaedah lain-lain

- **Nota Penting (Ralat Tiada Maklumat Dekan):** Sekiranya maklumat Timbalan Dekan (Akademik) tidak tersedia dalam sistem, anda tidak dibenarkan membuat pengesahan. Sila hubungi Unit Rekod Pelajar untuk pengemaskinian.  
**Important Note (Missing Dean Information Error):** *If the Deputy Dean (Academic) information is not available in the system, you will not be allowed to perform the verification. Please contact the Student Records Unit for an update.*

SLIP PENDAFTARAN KURSUS | COURSE REGISTRATION SLIP

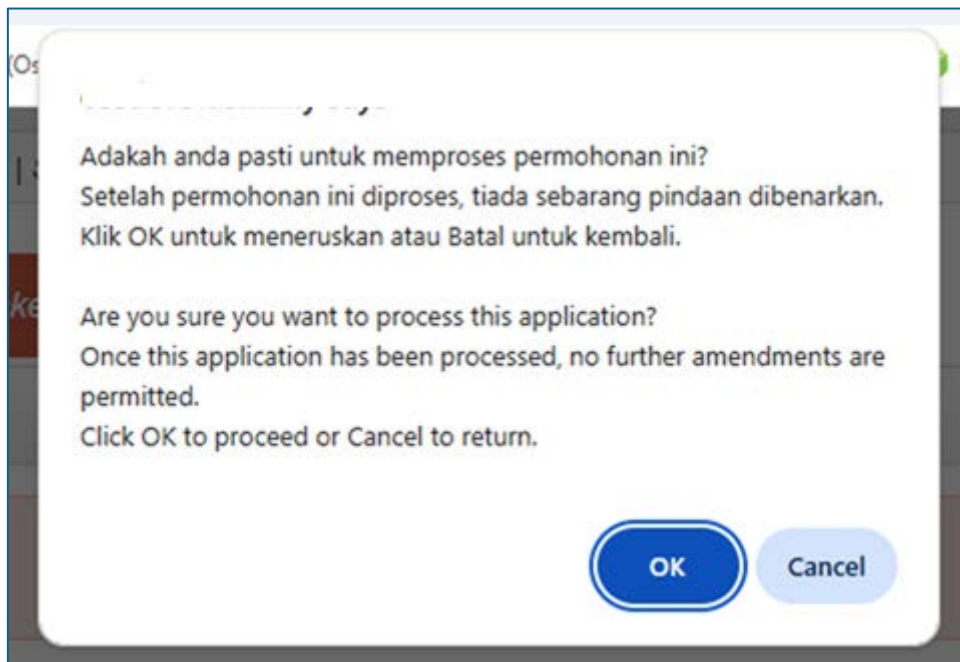
P1P2: Permohonan Dihantar untuk Perakuan Penasihat Akademik | *Application Sent for Academic Advisor's Approval*

| Tarikh   Date       | Status | Peranan   Role    | Kursus Daftar   Registered Course  | Catatan   Notes |
|---------------------|--------|-------------------|------------------------------------|-----------------|
| 11/03/2026 15:28 PM | -      | Pelajar   Student | AAP312 (3), AAW211 (3), AAW318 (3) | -               |

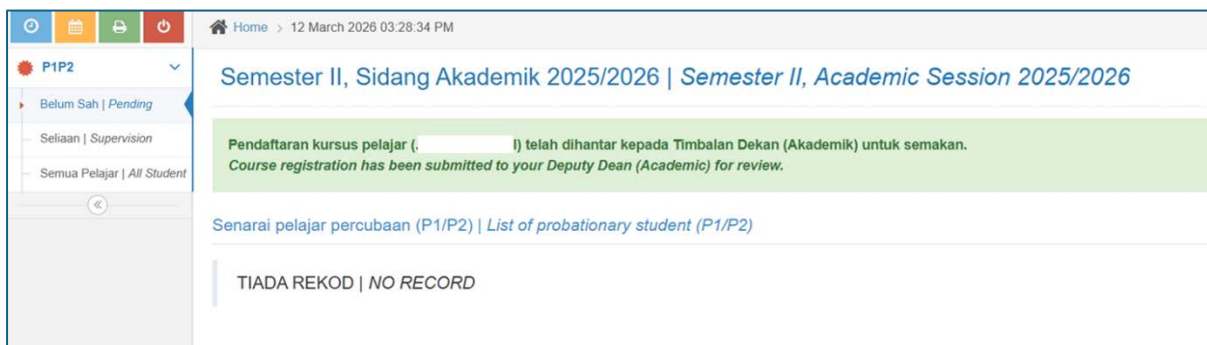
Anda tidak dibenarkan melakukan pengesahan kerana maklumat Timbalan Dekan (Akademik) tidak tersedia. Sila hubungi Unit Rekod Pelajar untuk tujuan pengemaskinian.  
*You are not allowed to proceed with the verification as the Deputy Dean (Academic) information is not available. Please contact the Student Records Unit for updating purposes.*

Q Senarai kursus yang telah diambil | *List of courses taken*

- Klik butang LULUS. Paparan pop-up pengesahan akan muncul, klik **OK**.  
*Click the APPROVE button. A confirmation pop-up window will appear; click **OK**.*



- Permohonan tersebut kini akan dihantar ke peringkat Dekan/ Timbalan Dekan (Akademik) dan status bertukar kepada Permohonan Dihantar untuk Dekan/ Perakuan Timbalan Dekan (Akademik). Anda boleh memantau rekod ini semula di menu Seliaan.  
*The application will now be submitted to the Dean/ Deputy Dean (Academic) Endorsement level, and the status will change to Application Submitted for Dean/ Deputy Dean (Academic) Endorsement. You can monitor this record again under the Supervision menu.*



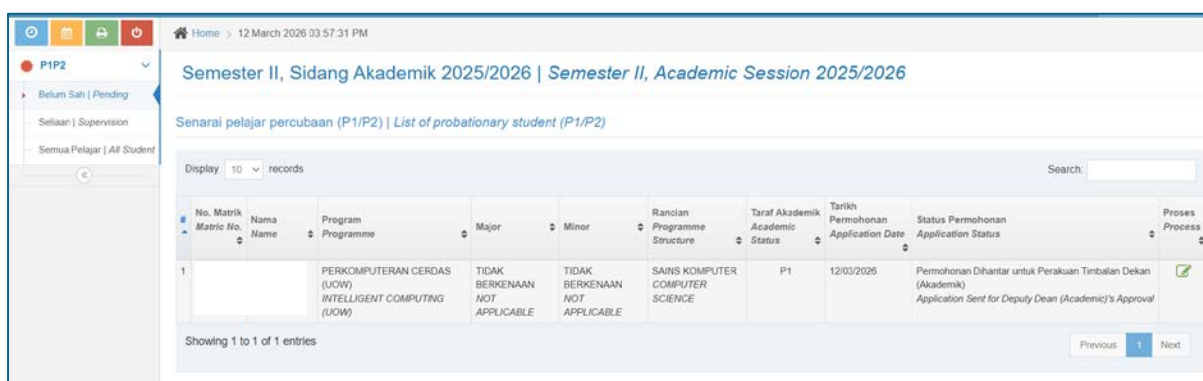
### 3. Panduan Pengguna: Dekan / Timbalan Dekan (Akademik)/ *User Guide: Dean / Deputy Dean (Academic)*

Dekan atau Timbalan Dekan (Akademik) merupakan pihak berkuasa meluluskan (jawatankuasa mutakhir) yang menentukan sama ada pendaftaran kursus pelajar P1/P2 tersebut disahkan sepenuhnya.

*The Dean or Deputy Dean (Academic) is the approving authority (final committee) determining whether the P1/P2 student's course registration is fully endorsed.*

## Langkah 1: Semakan Senarai Permohonan/ Step 1: Reviewing Application List

- Log masuk ke sistem E-Daftar dan pergi ke menu P1P2 > Belum Sah.  
*Log in to the E-Daftar system and navigate to the P1P2 > Pending menu.*
- Semua permohonan yang telah diperakukan oleh Penasihat Akademik dan memerlukan kelulusan Dekan atau Timbalan Dekan (Akademik) akan dipaparkan.  
*All applications that have been endorsed by the Academic Advisor and require the Dean's or Deputy Dean (Academic) approval will be displayed.*
- Klik ikon **Proses (Pensil hijau)** pada nama pelajar yang ingin diproses.  
*Click the **Process** icon (Green pencil) on the name of the student you wish to process.*



| No. Matrik<br>Matric No. | Nama<br>Name | Program<br>Programme                                            | Major                                   | Minor                                   | Rancangan<br>Programme<br>Structure   | Taraf Akademik<br>Academic<br>Status | Tarikh<br>Permohonan<br>Application Date | Status Permohonan<br>Application Status                                                                                   | Proses<br>Process                                                                   |
|--------------------------|--------------|-----------------------------------------------------------------|-----------------------------------------|-----------------------------------------|---------------------------------------|--------------------------------------|------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| 1                        |              | PERKOMPUTERAN CERDAS<br>(UOW)<br>INTELLIGENT COMPUTING<br>(UOW) | TIDAK<br>BERKENAAN<br>NOT<br>APPLICABLE | TIDAK<br>BERKENAAN<br>NOT<br>APPLICABLE | SAINS KOMPUTER<br>COMPUTER<br>SCIENCE | P1                                   | 12/03/2026                               | Permohonan Dihantar untuk Perakuan Timbalan Dekan<br>(Akademik)<br>Application Sent for Deputy Dean (Academic)'s Approval |  |

## Langkah 2: Kelulusan atau Pindaan Akhir/ Step 2: Final Approval or Amendment

- Di dalam **Borang Dekan/ Timbalan Dekan (Akademik)**, anda boleh melihat sejarah perakuan yang dibuat oleh Penasihat Akademik termasuk tarikh, kaedah, dan catatan penasihat.  
*In the **Dean/ Deputy Dean (Academic) Form**, you can view the endorsement history made by the Academic Advisor, including the date, method, and advising remarks.*
- Fungsi Tambah/ Gugur:** Dekan/Timbalan Dekan masih mempunyai kuasa mutakhir untuk menambah atau menggugurkan kursus pada senarai permohonan pelajar jika perlu.  
***Add/Drop Function:** The Dean/Deputy Dean retains ultimate authority to add or drop courses from the student's application list if necessary.*
- Pada ruangan **PENGESAHAN**, masukkan ulasan pada bahagian Catatan (Maklumat ini adalah **WAJIB** diisi).  
*In the **VERIFICATION** section, enter your comments in the Remarks field (This field is **MANDATORY** to complete).*

Home > Pendaftaran Kursus | Course Registration > 12/03/2026 03:58:51 PM

**PIP2**

- Belum Sah | Pending
- Selaan | Supervision
- Semua Pelajar | All Student

|                                       |                                   |                                                               |
|---------------------------------------|-----------------------------------|---------------------------------------------------------------|
| No. Pengenal<br>Identification No.    | Taraf Akademik<br>Academic Status | PERCUBAAN 1<br>PROBATION 1                                    |
| No. Matrik<br>Matric No.              | Pusat Pengajian<br>School         | PUSAT PENGAJIAN SAINS KOMPUTER<br>SCHOOL OF COMPUTER SCIENCES |
| Status                                | Kampus<br>Campus                  | INDUK<br>MAIN CAMPUS                                          |
| Semester Masuk<br>Semester Registered | Program<br>Programme              | PERKOMPUTERAN CERDAS (UOW)<br>INTELLIGENT COMPUTING (UOW)     |

|                                |                                    |
|--------------------------------|------------------------------------|
| Rancian<br>Programme Structure | SAINS KOMPUTER<br>COMPUTER SCIENCE |
| Major                          | TIDAK BERKENAAN<br>NOT APPLICABLE  |
| Minor                          | TIDAK BERKENAAN<br>NOT APPLICABLE  |
| MUJET                          |                                    |
| Tahun<br>Year                  | TAHUN PERTAMA<br>YEAR 1            |

**Semester II, Sidang Akademik 2025/2026 | Semester II, Academic Session 2025/2026**

- Pendaftaran kursus pelajar P1P2 tertakluk kepada kelulusan  
*Registration of courses is subject to the approval*

Kursus | Course: [1] Select Course

Jenis | Type: [2] Select Type - a list will be displayed based on the selecto- **Register**

| #                                                                        | Kod   Code                              | Tajuk   Title                                                                  | Jenis   Type | Unit     |  |  |
|--------------------------------------------------------------------------|-----------------------------------------|--------------------------------------------------------------------------------|--------------|----------|--|--|
| 1                                                                        | AAP312 (Belum Disahkan   Not Confirmed) | ANALITIK GUNAAN<br>APPLIED ANALYTICS                                           | T            | 3        |  |  |
| 2                                                                        | AAW211 (Belum Disahkan   Not Confirmed) | PENGATURCARAAN UNTUK ANALISIS PERNIAGAAN<br>PROGRAMMING FOR BUSINESS ANALYTICS | T            | 3        |  |  |
| 3                                                                        | ACE401 (Belum Disahkan   Not Confirmed) | PERNIAGAAN, PERANCANGAN & PERBANKAN<br>BUSINESS, PLANNING & BANKING            | T            | 3        |  |  |
| <b>JUMLAH UNIT   TOTAL UNIT</b>                                          |                                         |                                                                                |              | <b>9</b> |  |  |
| <b>JUMLAH BEBAN KERJA (UNIT) SEBENAR   TOTAL ACTUAL WORK LOAD (UNIT)</b> |                                         |                                                                                |              | <b>9</b> |  |  |

SLIP PENDAFTARAN KURSUS | COURSE REGISTRATION SLIP

**PIP2: Permohonan Dihantar untuk Perakuan Timbalan Dekan (Akademik) | Application Sent for Deputy Dean (Academic)'s Approval**

| Tarikh   Date       | Status                                          | Peranan   Role                        | Kursus Daftar   Registered Course  | Catatan   Notes                                                                                             |
|---------------------|-------------------------------------------------|---------------------------------------|------------------------------------|-------------------------------------------------------------------------------------------------------------|
| 12/03/2026 15:36 PM | -                                               | Pelajar   Student                     | AAP312 (3), AAW211 (3), AAW318 (3) | -                                                                                                           |
| 12/03/2026 15:55 PM | Lulus dengan pindaan   Approved with Amendments | Penasihat Akademik   Academic Advisor | AAP312 (3), AAW211 (3), ACE401 (3) | Tarikh Penasihat: 11/03/2026<br>Kaedah Penasihat: dalam telefon<br>Catatan: catatan PA (Delete 1, tambah 1) |

**Senarai kursus yang telah diambil | List of courses taken**

**PENGESAHAN**

Catatan | Notes

0 / 500

**LULUS | APPROVED**

- Klik butang LULUS. Paparan pop-up pengesahan akan keluar, klik **OK** untuk memproses. *Click the APPROVED button. A confirmation pop-up window will appear; click **OK** to process.*

Adakah anda pasti untuk memproses permohonan ini?  
Setelah permohonan ini diproses, tiada sebarang pindaan dibenarkan.  
Klik OK untuk meneruskan atau Batal untuk kembali.

Are you sure you want to process this application?  
Once this application has been processed, no further amendments are permitted.  
Click OK to proceed or Cancel to return.

**OK** **Cancel**

### Langkah 3: Semakan Rekod Selesai/ Step 3: Checking Completed Records

- Setelah diluluskan, permohonan akan dipindahkan keluar dari senarai *Belum Sah*.  
*Once approved, the application will be moved out of the Pending list.*
- Anda boleh menyemak semula senarai penuh permohonan yang telah selesai diproses melalui menu Semua Pelajar. Status pelajar tersebut akan dikemas kini kepada Diluluskan.  
*You can review the full list of completed applications via the All Student menu. The student's status will be updated to Approved.*

**Semester II, Sidang Akademik 2025/2026 | Semester II, Academic Session 2025/2026**

Senarai pelajar percubaan (P1/P2) | List of probationary student (P1/P2)

Display 10 records

| # | No. Matrik<br>Matric No. | Nama<br>Name | Program<br>Programme                                      | Major                                         | Minor                             | Rancian<br>Programme<br>Structure  | Taraf<br>Akademik<br>Academic<br>Status | Tarikh<br>Permohonan<br>Application Date | Status Permohonan<br>Application Status                                                                                | Proses<br>Process |
|---|--------------------------|--------------|-----------------------------------------------------------|-----------------------------------------------|-----------------------------------|------------------------------------|-----------------------------------------|------------------------------------------|------------------------------------------------------------------------------------------------------------------------|-------------------|
| 1 |                          |              | PERKOMPUTERAN CERDAS (UOW)<br>INTELLIGENT COMPUTING (UOW) | PERKOMPUTERAN CERDAS<br>INTELLIGENT COMPUTING | TIDAK BERKENAAN<br>NOT APPLICABLE | SAINS KOMPUTER<br>COMPUTER SCIENCE | P1                                      | 11/03/2026                               | Permohonan Dihantar untuk Perakuan Penasihat Akademik<br>Application Sent for Academic Advisor's Approval              |                   |
| 2 |                          |              | PERKOMPUTERAN CERDAS (UOW)<br>INTELLIGENT COMPUTING (UOW) | TIDAK BERKENAAN<br>NOT APPLICABLE             | TIDAK BERKENAAN<br>NOT APPLICABLE | SAINS KOMPUTER<br>COMPUTER SCIENCE | P1                                      | -                                        |                                                                                                                        |                   |
| 3 |                          |              | PERKOMPUTERAN CERDAS (UOW)<br>INTELLIGENT COMPUTING (UOW) | TIDAK BERKENAAN<br>NOT APPLICABLE             | TIDAK BERKENAAN<br>NOT APPLICABLE | SAINS KOMPUTER<br>COMPUTER SCIENCE | P1                                      | 12/03/2026                               | Permohonan Dihantar untuk Perakuan Timbalan Dekan (Akademik)<br>Application Sent for Deputy Dean (Academic)'s Approval |                   |
| 4 |                          |              | PERKOMPUTERAN CERDAS (UOW)<br>INTELLIGENT COMPUTING (UOW) | TIDAK BERKENAAN<br>NOT APPLICABLE             | TIDAK BERKENAAN<br>NOT APPLICABLE | SAINS KOMPUTER<br>COMPUTER SCIENCE | P1                                      | -                                        |                                                                                                                        |                   |
| 5 |                          |              | PERKOMPUTERAN CERDAS (UOW)<br>INTELLIGENT COMPUTING (UOW) | TIDAK BERKENAAN<br>NOT APPLICABLE             | TIDAK BERKENAAN<br>NOT APPLICABLE | SAINS KOMPUTER<br>COMPUTER SCIENCE | P1                                      | -                                        |                                                                                                                        |                   |

Showing 1 to 5 of 5 entries

Previous 1 Next

## Ringkasan Log & Status Aliran Kerja (Workflow)/ Log Summary & Workflow Status

Bagi memudahkan rujukan semua pihak, berikut adalah senarai status yang akan dipaparkan dalam sistem mengikut aliran proses:

*For ease of reference, below is the list of statuses displayed in the system according to the workflow process:*

Home > 12 March 2026 04:02:47 PM

**P1P2**

Belum Sah | Pending  
Seliaan | Supervision  
Semua Pelajar | All Student

### Semester II, Sidang Akademik 2025/2026 | Semester II, Academic Session 2025/2026

Senarai pelajar percubaan (P1/P2) | List of probationary student (P1/P2)

Display 10 records Search:

| #  | No. Matric<br>Matric No. | Nama<br>Name | Program<br>Programme                                      | Major                                         | Minor                             | Rancian<br>Programme Structure                | Taraf<br>Akademik<br>Academic Status | Tarikh<br>Permohonan<br>Application Date | Status Permohonan<br>Application Status                                                                   | Proses<br>Process |
|----|--------------------------|--------------|-----------------------------------------------------------|-----------------------------------------------|-----------------------------------|-----------------------------------------------|--------------------------------------|------------------------------------------|-----------------------------------------------------------------------------------------------------------|-------------------|
| 8  |                          |              | PERKOMPUTERAN CERDAS (UOW)<br>INTELLIGENT COMPUTING (UOW) | PERKOMPUTERAN CERDAS<br>INTELLIGENT COMPUTING | TIDAK BERKENAAN<br>NOT APPLICABLE | SAINS KOMPUTER<br>COMPUTER SCIENCE            | P1                                   | 11/03/2026                               | Permohonan Dihantar untuk Perakuan Penasihat Akademik<br>Application Sent for Academic Advisor's Approval |                   |
| 29 |                          |              | PERKOMPUTERAN CERDAS (UOW)<br>INTELLIGENT COMPUTING (UOW) | TIDAK BERKENAAN<br>NOT APPLICABLE             | TIDAK BERKENAAN<br>NOT APPLICABLE | SAINS KOMPUTER<br>COMPUTER SCIENCE            | P1                                   | 12/03/2026                               | Diluluskan<br>Approved                                                                                    |                   |
| 1  |                          |              | KEJURUTERAAN PERISIAN (UOW)<br>SOFTWARE ENGINEERING (UOW) | KEJURUTERAAN PERISIAN<br>SOFTWARE ENGINEERING | TIDAK BERKENAAN<br>NOT APPLICABLE | KEJURUTERAAN PERISIAN<br>SOFTWARE ENGINEERING | P1                                   | -                                        |                                                                                                           |                   |
| 2  |                          |              | SAINS KOMPUTER (UOW)<br>COMPUTER SCIENCE (UOW)            | PERKOMPUTERAN CERDAS<br>INTELLIGENT COMPUTING | TIDAK BERKENAAN<br>NOT APPLICABLE | SAINS KOMPUTER<br>COMPUTER SCIENCE            | P1                                   | -                                        |                                                                                                           |                   |
| 3  |                          |              | KEJURUTERAAN PERISIAN (UOW)<br>SOFTWARE ENGINEERING (UOW) | TIDAK BERKENAAN<br>NOT APPLICABLE             | TIDAK BERKENAAN<br>NOT APPLICABLE | KEJURUTERAAN PERISIAN<br>SOFTWARE ENGINEERING | P1                                   | -                                        |                                                                                                           |                   |
| 4  |                          |              | KEJURUTERAAN PERISIAN (UOW)<br>SOFTWARE ENGINEERING (UOW) | TIDAK BERKENAAN<br>NOT APPLICABLE             | TIDAK BERKENAAN<br>NOT APPLICABLE | KEJURUTERAAN PERISIAN<br>SOFTWARE ENGINEERING | P1                                   | -                                        |                                                                                                           |                   |
| 5  |                          |              | KEJURUTERAAN PERISIAN (UOW)<br>SOFTWARE ENGINEERING (UOW) | TIDAK BERKENAAN<br>NOT APPLICABLE             | TIDAK BERKENAAN<br>NOT APPLICABLE | KEJURUTERAAN PERISIAN<br>SOFTWARE ENGINEERING | P1                                   | -                                        |                                                                                                           |                   |
| 6  |                          |              | PERKOMPUTERAN CERDAS (UOW)<br>INTELLIGENT COMPUTING (UOW) | PERKOMPUTERAN CERDAS<br>INTELLIGENT COMPUTING | TIDAK BERKENAAN<br>NOT APPLICABLE | SAINS KOMPUTER<br>COMPUTER SCIENCE            | P2                                   | -                                        |                                                                                                           |                   |
| 7  |                          |              | PERKOMPUTERAN CERDAS (UOW)<br>INTELLIGENT COMPUTING (UOW) | PERKOMPUTERAN CERDAS<br>INTELLIGENT COMPUTING | TIDAK BERKENAAN<br>NOT APPLICABLE | SAINS KOMPUTER<br>COMPUTER SCIENCE            | P1                                   | -                                        |                                                                                                           |                   |
| 9  |                          |              | PERKOMPUTERAN CERDAS (UOW)<br>INTELLIGENT COMPUTING (UOW) | TIDAK BERKENAAN<br>NOT APPLICABLE             | TIDAK BERKENAAN<br>NOT APPLICABLE | SAINS KOMPUTER<br>COMPUTER SCIENCE            | P1                                   | -                                        |                                                                                                           |                   |

Showing 1 to 10 of 36 entries

Previous 1 2 3 4 next

Terima kasih | Thank you